

YDSA Certifying Authority

The Glass Works, Penns Road, Petersfield, Hants GU32 2EW +44 (0) 1730 710 490 ca@ydsa.co.uk www.ydsa.co.uk

The Safety of Small Commercial Vessels Codes of Practice

SCV₁

APPLICATION FOR 5 YEAR EXAMINATION

Use this form for applications for 5 year examinations and to notify of any change of Owner and/or Managing Agent details for when in an existing 5 year cycle (The extent of examination required on the change of owner/managing agent will be at the discretion of the Certifying Authority). Please refer to the notes on page 2 while completing this form.

Wessel Name: Motor, RIB or Sail: If already coded, what is the Certifying Authority unique number (for transfers and renewals): What is your intended Area Category (please refer to the notes on page 2): What is the intended number of persons on board (including crew): Is the vessel used for carrying more than 1000kg cargo, or toking, or lifting: Port of Registry (or Intended Port of Registry' if applying): Official No. (if already registered): Base Port Builder: Verall Length (in metres): Domestic voyages only from UK ports (please tick one box) Name of your chosen YDSA Nominated Surveyor: If you do not yet have a Nominated Surveyor; please see our list of MCA Coding Surveyors at http://www.ydsa.co.uk/nomsurv.asp **Title (e.g. Mr, Mra):** First Name(s): Company Name: Address: City/Town: Country (e.g. UK): First Alamaging Agent of the vessel described above apply to have the vessel examined and accepted under the Code of Practice for Small Commercial vessels and agree to pay all charges in respect of the Certification of the vessel to the VDSA Certifying Authority and for the vessel agree for pay all charges in respect of the Certification of the vessel to the VDSA Certifying Authority and for the vessel agree for pay all charges in respect of the Certification of the vessel to the VDSA Certifing Authority and for the vessel agree for pay all charges in respect of the Certification of the vessel to the VDSA Certifing Authority and for the vessel agree to pay all charges in respect of the Certification of the vessel to the VDSA Certifing Authority and for the vessel agree to pay all charges in respect of the Certification of the vessel to the VDSA Certifing Authority and for the vessel agree to pay all charges in respect of the Certification of the vessel to the VDSA Certification of the vessel to	the discretion of t	the Certifying Authority). Please refer	to the notes on page 2 while cor	npieting this form.	
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Signature of Owner/Managing Agent:	Code of Practice for Small Commercial vessels and agree to pay all charges in respect of the Certification of the vessel to				
	Signature of Owner/Managin	g Agent:	Date:	Day Month Year	

MANAGING AGENT (if applicable)			
Title (e.g. Mr, Mrs):			
First Name(s):		Last Name:	
Company Name:			
Address:			
City/Town:		County/State:	
Postal Code:		Country (e.g. UK):	
Telephone:		Mobile Phone:	
E-mail:			
VAT Number:			

If a Managing Agent exists, it is assumed that all correspondence (including the issue of **certificates** and **invoices**) will be sent to the Managing Agent. It is also assumed the Managing Agent will be the signatory on the SCV2A (also known as the **Responsible Person**).

INTENDED AREA CATEGORY

A vessel may be considered for the issue of a Small Commercial Vessel certificate allowing it to operate in one of the following areas:-

- Area Category 6 to sea, within 3 miles from a nominated departure point(s) named in the certificate and never more than 3 miles from land, in favourable weather and daylight
- Area Category 5 to sea, within 20 miles from a nominated departure point named in the certificate in favourable weather and daylight
- Area Category 5 (Workboat code June 2014) within 3 miles of land and not more than 3 miles radius from either the point of departure to sea or the seaward boundary of protected waters (see definition of "protected waters") in favourable weather;
- Area Category 4 Up to 20 miles from a safe haven, in favourable weather and in daylight
- Area Category 3 Up to 20 miles from a safe haven
- Area Category 2 Up to 60 miles from a safe haven
- Area Category 1 Up to 150 miles from a safe haven
- Area Category 0 Unrestricted service

Depending on the nature of the vessel and its use, a vessel may be restricted to less than the above specified limits. Such a restriction should be recorded on the Small Commercial Vessel Certificate for the vessel.

PORT OF REGISTRY and OFFICIAL NO.

The Port of Registry should be one of the officially named ports provided by the relevant registry. If you are filling this form in electronically, there is a drop-down selection for you to choose from.

If you are currently on a Ships Register, please supply your Official Number. Otherwise leave this blank.

If you are operating outside the UK you are advised to register for commercial use. In some countries this is a mandatory requirement of operating your vessel commercially and you should check local requirements.

Please provide us with a copy of your registration certificate.

If you are not currently on a Ships Register and would like to be, or would like more information, please look at the relevant page on our website at http://www.ydsa.co.uk/registration.html or ask your surveyor.

YDSA Certifying Authority scale of administration fees

Application fee for the issue of a compliance certificate (1st year) Fees in this table are VAT Exempt	Fee Included
Vessels under 15m in length and not in the below criteria	
Vessels between 15m and 19m in length	
Vessels under 19m in length operating in Categories 0 and 1	
Vessels under 19m carrying 16 or more persons, over 1000 Kg cargo, or engaged in lifting, towing or Pilot Boat operations	
All vessels 19m in length and over	

Annual Renewal fee for the issue of a compliance certificate (years 2 to 5) Fees in this table are VAT Exempt		
Annual renewal fee for vessels under 15 metres not requiring annual examination by the Certifying Authority	£90.00	
Annual renewal fee for vessels between 15m and 19m in length not requiring annual examination by the Certifying Authority	£175.00	
Vessels under 19m in length requiring an annual examination by the Certifying Authority		
All vessels 19m in length and over	£195.00	

MLC Compliance Fees Fees in this table are VAT Exempt		
MLC (Maritime Labour Convention 2006) Compliance		

Vessel Stability Fees VAT <u>should be added</u> to fees in this table unless otherwise stated If stability documentation is not presented in an approved format, further fees may be charged for a	Fee Included	
Issue of Stability Category (vessels not requiring stability books) (this fee is VAT Exempt)		
Intact Stability (checking of stability books)		
Damaged Stability (checking of stability books)		
Sailing Multihulls (checking of stability books)		

Compliance Examination - Surveyor's Fees

The fees for the Compliance Examination are negotiated with and paid directly to the Surveyor. The quoted fee will be on the basis that the vessel is presented for examination complying fully with the Code requirements. An additional charge may be made for a return visit or providing assistance with stability information.

Administration Fees VAT should be added to fees in this table		
YDSA Administration fee (e.g. issue of duplicate certificates, 3 month extension)		
Retrieval of files from archive (typically vessels that have not been coded for 2+ years)		

		Payment Details	Net Total	VAT	Gross Total
If you have completed this part of the form as a PDF file, the total on the right will be populated for you based on your ticks above. If not, please indicate the total fee paid.					
Card Payments / PayPal		This is through a secure online payment system. We cannot take payments over the telephone. Please go to our website http://www.ydsa.co.uk/mca.html and see the Payments section.			
Cheque	Please make payable to 'YBDSA Holdings Ltd' and put the name of the vessel on the back of the cheque. Send payment to: YBDSA, The Glass Works, Penns Road, Petersfield, Hants, GU32 2EW				
Bank Transfer	Please use the name of the vessel as your reference so we can apply your payment to the correct vessel straight away. Failure to do so may delay your application.				
	Account name:	YBD&SA Holdings Ltd	IBAN no:	GB26LOYD30	939400458802
	Account no:	00458802	SWIFT no:	LOYDGB2121	8
	Sort Code:	30-93-94			
	Bank address:	Lloyds Bank, 12 High Stree	t, Haslemere, S	urrey, GU27 2J0	3